

**Industrial**

# TAFE Union Representative and Committee Delegates Training (TUT)

## About the course

This two-day course is designed for TAFE Union Representatives, Aspiring Representatives and TAFE Committee Delegates.

The training will provide fundamental knowledge and skills that enable effective union leadership in the workplace.

Please note:

SSTUWA may fund travel and accommodation expenses for currently elected Representatives outside the metropolitan area. Each regional application will be assessed by the Education and Training Centre Coordinator for funding approval.

## Date

Thursday 28 March 2019  
Friday 29 March 2019

## Time

9am - 5pm

## Cost

Nil: Members Only

## Facilitator

Ramona Mitussis  
TAFE Organiser SSTUWA

## Nominated Audience

TAFE Union Reps. Aspiring Union Reps. TAFE Committee Delegates.

## Venue

SSTUWA Office  
1 West Street  
West Perth WA 6005  
(08) 9210 6035

## Outcomes

During the course participants will:

- Explore and navigate the TAFE General Agreement.
- Develop an in-depth understanding of clauses that affect TAFE members.
- Practice skills and develop strategies to represent, advocate, manage and lead members at their workplace.
- Explore support structures and legal processes that lead to dispute resolution.
- Plan how to better manage union business at their workplace.
- Explore the structure and operations of the Joint Consultative Committee.

**Industrial**
**SSTUWA**  
 The State School Teachers' Union of W.A. (Inc.)

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Thursday 28 March 2019

Friday 29 March 2019

**Given name:** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Union ID no:** \_\_\_\_\_ **School/workplace:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Email:** \_\_\_\_\_

## Travel

Members outside the metro area may be eligible for SSTUWA-funded travel and accommodation to attend this course. Each regional application will be assessed by the ETC coordinator for funding approval.

- Accommodation required**  
**No of nights** \_\_\_\_\_ **Arrival date** \_\_\_\_\_ **Departure date** \_\_\_\_\_
- Air travel required**  
**Preferred dates/times:** **Arrival** \_\_\_\_\_ **Departure** \_\_\_\_\_
- Driving own car**  
**Approx KMs** \_\_\_\_\_

## Send completed form to

**SSTUWA Education and Training Centre**
**Email:** [training@sstuwa.org.au](mailto:training@sstuwa.org.au)
**Or register online at [sstuwa.org.au](http://sstuwa.org.au)**

Please note: All courses are run subject to minimum booking numbers.

## Trade union training leave

Members in TAFE colleges are eligible for five days of paid leave per year to attend trade union training (TUT).

To comply with TUT leave requirements applicants must:

- Submit applications to manager through your normal leave application process. You will be applying for Trade Union Training Leave of 7.5 hours per day.
- Provide manager with a printed copy of the course program attached to this form.
- Be nominated by the SSTUWA. See "nominated audience" on the attached course program.