

**Industrial**

# Union Representative Training

## Level One: Schools (TUT) - ZOOM

### About the course

This one-day course is designed for both Union Representatives and Deputy Representatives.

The training will provide essential knowledge and skills to support representatives in their important role of providing union leadership in schools. Learn the roles and responsibilities of this position and build confidence to succeed in this role.

Please note:

This event will be a full day (six hour) live delivery online event via ZOOM. You will have an opportunity to interact with other participants and engage with the presenters online.

### Date

Friday 19 August 2022

### Time

9am - 3pm

### Cost

Nil: Members Only

### Facilitator

Cherry Bogunovich, Natalie  
Swinbourn, Natalie Blewitt - SSTUWA

### Nominated Audience

Elected Union and Deputy  
Representatives

### Online requirements

- Stable internet connection
- Laptop/desktop computer
- Earphones/headphones (optional)
- Webcam and microphone

### Outcomes

On completion of the course Union Representatives will have:

- A clear understanding of their role and responsibilities in the workplace.
- Developed their understanding of building the branch through relationships to empower, advise and lead members at the workplace.
- Developed a plan to move forward successfully in their role in the workplace.

### Teacher Registration Board of WA

Professional Standards for Teachers in WA

AITSL Australian Professional Standards for Teachers

**TRBWA**

Teacher Registration Board  
of Western Australia

### This training relates to:

- Standard 6 - Engage in professional learning  
Standard 7 - Engage professionally with colleagues, parents/carers and the community.

**Industrial****SSTUWA**  
The State School Teachers' Union of W.A. [Inc.]

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Given name: \_\_\_\_\_ Surname: \_\_\_\_\_

Union ID no: \_\_\_\_\_ School/workplace: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

### Travel

Members outside the metro area may be eligible for SSTUWA-funded travel and accommodation to attend this course. Each regional application will be assessed by the ETC coordinator for funding approval.

☐**Accommodation required**

No of nights \_\_\_\_\_ Arrival date \_\_\_\_\_ Departure date \_\_\_\_\_

☐**Air travel required**

Preferred dates/times: Arrival \_\_\_\_\_ Departure \_\_\_\_\_

☐**Driving own car**

Approx KMs \_\_\_\_\_

### Send completed form to

**SSTUWA Education and Training Centre****Email:** [training@sstuwa.org.au](mailto:training@sstuwa.org.au)**Or register online at [sstuwa.org.au](http://sstuwa.org.au)**

Please note: All courses are run subject to minimum booking numbers.

### Trade union training leave

Members in schools and TAFE colleges are eligible for five days of paid leave per year to attend trade union training.

To comply with TUT leave requirements applicants must:

- Submit applications to principal four weeks prior to the event.
- Provide DoE/principal with a copy of the course registration.
- Be nominated by the SSTUWA under the "nominated audience" for the course.

The school **will not be charged** for the salary of the person attending trade union training - this is covered by the DoE. However, if a **relief teacher** is required, this is funded through the school's one line budget.

#### For school administration

When processing TUT leave applications:

- Ensure staff attending training have selected **TUT Leave** in HRMIS.
- Project code 1471 will be generated within the payment system.