

Occupational Safety and Health



Education Specific Five-Day Introductory Course for OSH Reps.

About the course

This five-day course is a statutory requirement for elected OSH representatives. It provides OSH Representatives within the Education Department with the skills and knowledge necessary to effectively perform their functions in protecting and promoting the safety and health of those they represent. If you have already attended an introductory five-day course during your previous term of office, then you should register in a two-day refresher course only.

This course is accredited by Worksafe WA. The course will involve both theory and practical work. There are no formal assessments but participants must attend all five days to qualify as a trained OSH representative and receive a certificate. All information regarding Safety and Health representative elections, training and expenses is available on the Department of Education IKON service.

Leave is accessed through the OSH budget. The code to choose on HRMIS is "Occupational Health and Safety". Leave does not come from the school budget. All information regarding training course expenses recoup is available on the Department of Education IKON service.

Date

Mon 10 to Fri 14 May 2021

Time

9am - 4pm

Cost

DoE covers costs

Trainer

Elaine Gunn, Unity Training
SSTUWA OSH Organiser

Nominated Audience

Elected Safety and Health
Representatives

Venue

SSTUWA Office
1 West Street
West Perth WA 6005
(08) 9210 6035

Outcomes

Participants will be able to:

- Understand the OSH legislation relevant to their role.
- Apply the legislation to specific situations within educational settings.
- Apply DoE policy, procedures and agreements when carrying out the role of a representative.
- Carry out workplace inspections.
- Issue Provisional Improvement Notices (PINS) based on consultation, communication and cooperation.
- Investigate accidents and incidents.
- Follow procedures for resolving issues.
- Communicate and negotiate with appropriate parties.
- Identify hazards and appropriate control measures.

Occupational Safety and Health



SSTUWA
The State School Teachers' Union of W.A. (Inc.)

Education Specific Five-Day Introductory Course for OSH Reps.

Mon 10 to Fri 14 May 2021

Given name: _____ **Surname:** _____

Union ID no: _____ **School/workplace:** _____

Phone: _____ **Mobile:** _____

Email: _____

WorkSafe registration number (if known): _____

I am an elected OSH representative Yes No

Date of election: _____

Member **Non-member**

I am regionally based and have received permission to travel from the Department of Education

Send completed form to

SSTUWA Education and Training Centre

Email: training@sstuwa.org.au

Or register online at sstuwa.org.au

Please note: All courses are run subject to minimum booking numbers.

