

Occupational Safety and Health



SSTUWA
The State School Teachers' Union of W.A. (Inc.)

Education Specific Two-Day OSH Refresher Course

About the course

If you have already attended an introductory OSH representative five day course during your previous term of office, then you should access a Two-day Refresher course only.

This course is designed to update OSH representatives within the Department of Education and confirm the functions of an OSH representative in promoting the safety of health of those they represent. It will provide you with updated information around OSH legislation specific to educational settings.

This course is open to members and non-members of the SSTUWA and all Department of Education staff.

Leave is accessed through the OSH budget. The code to choose on HRMIS is "Occupational Health and Safety". Leave does not come from the school budget. All information regarding training course expenses recoup is available on the Department of Education IKON service.

Date

Mon 31 May and Tue 1 June 2021

Time

9am - 4pm

Cost

DoE covers costs

Trainer

Elaine Gunn, Unity Training
SSTUWA OSH Organiser

Nominated Audience

Elected Safety and Health Reps in second or subsequent term of office. Previously attended five day course.

Venue

SSTUWA Office
1 West Street
West Perth WA 6005
(08) 9210 6035

Outcomes

Participants will be able to:

- Review and understand the OSH legislation relevant to their role.
- Apply the legislation to specific situations within educational settings.
- Apply DoE policy, procedures and agreements when carrying out the role of a representative.
- Use their own experiences in the workplace to discuss hazards and the process of investigating them.
- Issue Provisional Improvement Notices (PINS) based on consultation, communication and cooperation.
- Follow procedures for resolving issues.
- Communicate and negotiate with appropriate parties.

Participants will receive a certificate of attendance. There are no formal assessments.

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Given name: _____ Surname: _____

Union ID no: _____ School/workplace: _____

Phone: _____ Mobile: _____

Email: _____

WorkSafe registration number (if known) _____

I am an elected OSH representative Yes NoI have completed a five day introductory course Yes No

Year of previous course _____

 Member Non-member I am regionally based and have received permission to travel from the
Department of Education**Send completed form to****SSTUWA Education and Training Centre****Fax:** (08) 9210 6089**Email:** training@sstuwa.org.au**Or register online at sstuwa.org.au**

Please note: All courses are run subject to minimum booking numbers.