

# Professional



# Writing a Competitive Job Application for Teaching Positions

## About the course

There have been significant changes in applying for teaching positions in the Department of Education. This half day course is designed to provide participants with an awareness of current job application techniques.

Participants will gain an understanding of the current requirements for demonstrating competitiveness when applying to specific schools via a covering letter and curriculum vitae (CV)/resume.

Participants will explore the importance of reflecting individual school context when demonstrating their skills and experience in relation to the three Domains of Teaching: Professional Knowledge, Professional Practice and Professional Engagement.

If you already have something in draft form, please feel free to bring it along to reflect on during the session.

The techniques and skills from this workshop can be applied to both non-IPS and IPS job applications.

Please note this course is not applicable to teachers applying for Level 3 Classroom Teacher.

## Date

Monday 12 April 2021

## Time

9am - 12.30pm

## Cost

Member: Full time: \$150

Member: Part time/relief/student: \$75

Non-member: \$250

Includes morning tea

## Facilitator

PDT Consultancy

## Nominated Audience

Teachers applying for local selection schools.

Members and Non-members

## Venue

SSTUWA Office  
1 West Street  
West Perth WA 6005  
(08) 9210 6035

## Outcomes

On completion of the workshop participants will have:

- Examined changing application requirements for teaching positions.
- Explored how to communicate their competitiveness through a covering letter and CV/resume.
- Explored the required Domains of Teaching in the context of a position.
- Investigated a format for developing a covering letter and CV.

## Teacher Registration Board of WA

Professional Standards for Teachers in WA

AITSL Australian Professional Standards for Teachers

**TRBWA**

Teacher Registration Board  
of Western Australia

### This training relates to:

Standard 6 – Engage in professional learning.

Standard 7 – Engage professionally with colleagues, parents/carers and the community.

**Professional****SSTUWA**  
The State School Teachers' Union of W.A. (Inc.)

# Writing a Competitive Job Application for Teaching Positions

Monday 12 April 2021  
9am - 12.30pm

Given name: \_\_\_\_\_ Surname: \_\_\_\_\_

Union member  Yes  No Union ID no: \_\_\_\_\_

School/workplace: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

## Payment method

Payment by school  Yes  No **Cheque**

Payable to: The State School Teachers' Union of W.A. (Inc.)

Post to: PO Box 212, West Perth WA 6872

**Cost** (Please tick) Member: Full time: \$150 Member: Part time/relief/student: \$75 Non-member: \$250 **Credit card***All information mandatory*

Card no: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry date: \_\_\_\_\_ / \_\_\_\_\_

Cardholder's name: \_\_\_\_\_

Billing address: \_\_\_\_\_

Cardholder's signature: \_\_\_\_\_

## Please note

All courses must be paid for in full prior to attending. A 50 per cent cancellation fee will apply where a person cancels within three working days of the course date. The full course fee will be charged where a person cancels on the day of the course or fails to attend. All courses are run subject to minimum booking numbers. Courses will be confirmed at least two weeks prior to course date.

## Send completed form to

SSTUWA Education and Training Centre

Email: [training@sstuwa.org.au](mailto:training@sstuwa.org.au)Or register online at [sstuwa.org.au](http://sstuwa.org.au)