

**Industrial**

# Women's Contact Officer Training Level Two: Schools and TAFE (TUT)

## About the course

This two-day course is designed for Women Contact Officers who have completed Women Contact Officer Training Level One.

Participation in this event will provide additional knowledge and skills to support Women Contact Officers when leading to develop and engage the branch at the workplace.

Please note: SSTUWA may fund travel and accommodation expenses for currently elected representatives outside the metropolitan area. Each regional application will be assessed by the Education and Training Centre Coordinator for funding approval.

## Date

Thu 27 and Fri 28 May 2021

## Time

9am - 3pm

## Cost

Nil: Members Only

## Facilitator

Cherry Bogunovich: Education Officer

## Nominated Audience

Elected Women's Contact Officers who have completed Level 1 training

## Venue

SSTUWA Office  
1 West Street  
West Perth WA 6005  
(08) 9210 6035

## Outcomes

On completion of the course Women Contact Officers will have:

- Developed knowledge and skills pertinent to the role and responsibilities of a Women's Contact Officer.
- Built skills and confidence to represent, advocate, and manage.
- Built confidence in dealing with gender/equity related issues.
- Explored conflict and strategies that support managing difficult situations.
- Developed an understanding of the importance of equal employment opportunities and promoting equity in the workplace.

## Teacher Registration Board of WA

Professional Standards for Teachers in WA

AITSL Australian Professional Standards for Teachers

**TRBWA**

Teacher Registration Board  
of Western Australia

### This training relates to:

Standard 6 - Engage in professional learning

Standard 7 - Engage professionally with colleagues, parents/carers and the community.

**Industrial**
**SSTUWA**  
 The State School Teachers' Union of W.A. (Inc.)

# Women's Contact Officer Training

## Level Two: Schools and TAFE (TUT)

Thu 27 and Fri 28 May 2021

Given name: \_\_\_\_\_ Surname: \_\_\_\_\_

Union ID no: \_\_\_\_\_ School/workplace: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

### Travel

Members outside the metro area may be eligible for SSTUWA-funded travel and accommodation to attend this course. Each regional application will be assessed by the ETC coordinator for funding approval.

**Accommodation required**  
 No of nights \_\_\_\_\_ Arrival date \_\_\_\_\_ Departure date \_\_\_\_\_

**Air travel required**  
 Preferred dates/times: Arrival \_\_\_\_\_ Departure \_\_\_\_\_

**Driving own car**  
 Approx KMs \_\_\_\_\_

### Send completed form to

**SSTUWA Education and Training Centre**

**Email:** [training@sstuwa.org.au](mailto:training@sstuwa.org.au)

**Or register online at [sstuwa.org.au](http://sstuwa.org.au)**

Please note: All courses are run subject to minimum booking numbers.

### Trade union training leave

Members in schools and TAFE colleges are eligible for five days of paid leave per year to attend trade union training.

To comply with TUT leave requirements applicants must:

- Submit applications to principal four weeks prior to the event.
- Provide DoE/principal with a copy of the course registration.
- Be nominated by the SSTUWA under the "nominated audience" for the course.

The school **will not be charged** for the salary of the person attending trade union training - this is covered by the DoE. However, if a **relief teacher** is required, this is funded through the school's one line budget.

#### For school administration

When processing TUT leave applications:

- Ensure staff attending training have selected **TUT Leave** in HRMIS.
- Project code 1471 will be generated within the payment system.