

## Work Health and Safety



# Education Specific: Five-Day Introductory Course for HSRs

## About the course

This five-day course is a statutory requirement for elected HSRs. It provides HS Representatives within the Education Department with the skills and knowledge necessary to effectively perform their functions in protecting and promoting the work health and safety of those they represent. This newly developed course has been created based on the new WHS Act, 2020 and will provide updated information regarding this legislation. It will explore the expanded duties of parties and the changes to the functions and powers of HSR's.

You are eligible to register in this new five-day course if you meet the following criteria:

- You are the officially elected HS Representative at your school. (Elected after March 2022)
- You have registered with the DoE OSH Team as the elected HS Representative for your school. Contact [oshteam@education.wa.edu.au](mailto:oshteam@education.wa.edu.au)
- You have written permission from DoE Central OSH Team to attend the course in Perth, if you are from a regional area - contact [oshteam@education.wa.edu.au](mailto:oshteam@education.wa.edu.au).

## Date

Mon 20 Nov to Fri 24 Nov 2023

## Time

9am - 4pm

## Cost

DoE covers costs

## Trainer

Elaine Gunn, Unity Training Services  
Antony Pearson (WHS) SSTUWA

## Nominated Audience

Elected Health and Safety Reps  
Elected after March 2022

## Venue

SSTUWA Office  
1 West Street  
West Perth WA 6005  
(08) 9210 6035

## Outcomes

Participants will be able to:

- Understand the WHS legislation relevant to their role.
- Apply the legislation to specific situations within educational settings.
- Apply DoE policy, procedures and agreements when carrying out the role of a representative.
- Carry out workplace inspections.
- Issue Provisional Improvement Notices (PINS) based on consultation, communication and cooperation.
- Investigate accidents and incidents.
- Follow procedures for resolving issues.
- Communicate and negotiate with appropriate parties.
- Identify hazards and appropriate control measures.

**Work Health and Safety****SSTUWA**  
The State School Teachers' Union of W.A. [Inc.]

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Mon 20 Nov to Fri 24 Nov 2023

Given name: \_\_\_\_\_ Surname: \_\_\_\_\_

Union ID no: \_\_\_\_\_ School/workplace: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

WorkSafe registration number (if known): \_\_\_\_\_

I am an elected OSH representative  Yes  No

Date of election: \_\_\_\_\_

 Member  Non-member I am regionally based and have received permission to travel from the Department of Education and I have emailed a copy to [training@sstuwa.org.au](mailto:training@sstuwa.org.au)**Send completed form to**

SSTUWA Education and Training Centre

Email: [training@sstuwa.org.au](mailto:training@sstuwa.org.au)Or register online at [sstuwa.org.au](http://sstuwa.org.au)

Please note: All courses are run subject to minimum booking numbers.